

Message

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**From:** Kandil, Shereen [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=D5EE87A7A84E48E1AD672CB1DD6BC1E1-SKANDIL]  
**Sent:** 7/23/2020 7:44:18 PM  
**To:** Sandlin, Jonathan [sandlin.jonathan@epa.gov]  
**Subject:** FW: INC0406356 - EPA Operator Assist Interpreter: Riverside Industrial Park Superfund site virtual public meeting  
**Attachments:** OpAssist Questionnaire Form Template Ver 2\_Riverside Public Meeting\_Aug 5 2020.docx

Hey Jas,

Thanks for chatting earlier. So, to sum up our conversation, On Aug 5, we will host a virtual public meeting for Riverside Park via skype. We have a skype link and its associated conference line already set up. For this meeting, however, we will need Spanish interpreters to participate in the meeting. I've secured an interpreter but was told I must request an Operator Assist conference line specific for Spanish speakers. This line will allow the interpreter and anyone needing interpretation to call in to hear the presentation via the interpreter and ask questions/provide comments via the interpreter. To set up this line, I had to fill out the attached form, but Clive Ormsby called and said I needed to work with the Working Capital Fund Manager and to find the NA-ACS account number.

Will this cost us the same as a reservationless plus number? How do I find the NA-ACS number? Is this our only option in acquiring a conference line for interpretation that we can link to a Skype meeting?

Thanks for your help.

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**Shereen Kandil**

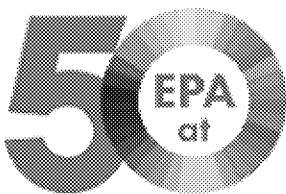
Community Affairs Team Lead, Public Affairs Office

212-637-4333

[Kandil.shereen@epa.gov](mailto:Kandil.shereen@epa.gov)



U.S. Environmental Protection Agency, Region 2  
290 Broadway, 26<sup>th</sup> Floor  
New York, NY 10007



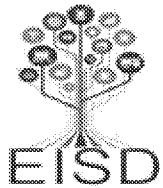
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**From:** Ormsby, Clive <ormsby.clive@epa.gov>  
**Sent:** Wednesday, July 22, 2020 11:36 AM  
**To:** Kandil, Shereen <Kandil.Shereen@epa.gov>; EISD <EISD@epa.gov>; Ormsby, Clive <ormsby.clive@epa.gov>  
**Cc:** Nieves-Munoz, Waleska <Nieves-Munoz.Waleska@epa.gov>; Grantham, Nancy <Grantham.Nancy@epa.gov>; Dimas, Melissa <Dimas.Melissa@epa.gov>; Byck, Sabina <Byck.Sabina@epa.gov>; Younes, Lina <Younes.Lina@epa.gov>; Robinson, Brittany <Robinson.Brittany@epa.gov>; Dorka, Lilian <Dorka.Lilian@epa.gov>; Audio-Teleconf <Audio-Teleconf@epa.gov>; Garvin, India <garvin.india@epa.gov>; Juris, Steven <Juris.Steven@epa.gov>  
**Subject:** RE: INC0406356 - EPA Operator Assist Interpreter: Riverside Industrial Park Superfund site virtual public meeting

Hello Shereen,

Nice talking to you today, NA-ACS- Audio Conferencing Services account is what you want your working captial fund manger to order or we can use Frank's account.

Thank you,



Clive Ormsby

Audio Conferencing Technician | US EPA Enterprise Service Desk (EISD)

EPA OTO Contractor

[Audio-Teleconf@epa.gov](mailto:Audio-Teleconf@epa.gov)

[ormsby.clive@epa.gov](mailto:ormsby.clive@epa.gov)

tel: 866-411-4372 option 5, then 1

[EISD@epa.gov](mailto:EISD@epa.gov)

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**From:** Kandil, Shereen <[Kandil.Shereen@epa.gov](mailto:Kandil.Shereen@epa.gov)>

**Sent:** Wednesday, July 22, 2020 11:16 AM

**To:** Ormsby, Clive <[ormsby.clive@epa.gov](mailto:ormsby.clive@epa.gov)>; EISD <[EISD@epa.gov](mailto:EISD@epa.gov)>

**Cc:** Nieves-Munoz, Waleska <[Nieves-Munoz.Waleska@epa.gov](mailto:Nieves-Munoz.Waleska@epa.gov)>; Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Dimas, Melissa <[Dimas.Melissa@epa.gov](mailto:Dimas.Melissa@epa.gov)>; Byck, Sabina <[Byck.Sabina@epa.gov](mailto:Byck.Sabina@epa.gov)>; Younes, Lina <[Younes.Lina@epa.gov](mailto:Younes.Lina@epa.gov)>; Robinson, Brittany <[Robinson.Brittany@epa.gov](mailto:Robinson.Brittany@epa.gov)>; Dorka, Lilian <[Dorka.Lilian@epa.gov](mailto:Dorka.Lilian@epa.gov)>; Audio-Teleconf <[Audio-Teleconf@epa.gov](mailto:Audio-Teleconf@epa.gov)>; Garvin, India <[garvin.india@epa.gov](mailto:garvin.india@epa.gov)>; Juris, Steven <[Juris.Steven@epa.gov](mailto:Juris.Steven@epa.gov)>

**Subject:** RE: INC0406356 - EPA Operator Assist Interpreter: Riverside Industrial Park Superfund site virtual public meeting

Thanks, Clive.

I've updated the form to the best of my knowledge. I hope it makes sense but please let me know if you need additional information. Thank you!

Shereen

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**Shereen Kandil**

Community Affairs Team Lead, Public Affairs Office

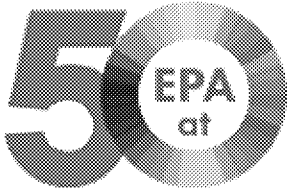
212-637-4333

[Kandil.shereen@epa.gov](mailto:Kandil.shereen@epa.gov)



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290 Broadway, 26<sup>th</sup> Floor  
New York, NY 10007

ED\_005342A\_00004634-00002



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**From:** Ormsby, Clive <[ormsby.clive@epa.gov](mailto:ormsby.clive@epa.gov)>  
**Sent:** Tuesday, July 21, 2020 6:30 PM  
**To:** Kandil, Shereen <[Kandil.Shereen@epa.gov](mailto:Kandil.Shereen@epa.gov)>; EISD <[EISD@epa.gov](mailto:EISD@epa.gov)>  
**Cc:** Nieves-Munoz, Waleska <[Nieves-Munoz.Waleska@epa.gov](mailto:Nieves-Munoz.Waleska@epa.gov)>; Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Dimas, Melissa <[Dimas.Melissa@epa.gov](mailto:Dimas.Melissa@epa.gov)>; Byck, Sabina <[Byck.Sabina@epa.gov](mailto:Byck.Sabina@epa.gov)>; Younes, Lina <[Younes.Lina@epa.gov](mailto:Younes.Lina@epa.gov)>; Robinson, Brittany <[Robinson.Brittany@epa.gov](mailto:Robinson.Brittany@epa.gov)>; Dorka, Lilian <[Dorka.Lilian@epa.gov](mailto:Dorka.Lilian@epa.gov)>; Ormsby, Clive <[ormsby.clive@epa.gov](mailto:ormsby.clive@epa.gov)>; Audio-Teleconf <[Audio-Teleconf@epa.gov](mailto:Audio-Teleconf@epa.gov)>; Garvin, India <[garvin.india@epa.gov](mailto:garvin.india@epa.gov)>; Juris, Steven <[Juris.Steven@epa.gov](mailto:Juris.Steven@epa.gov)>  
**Subject:** RE: INC0406356 - EPA Operator Assist Interpreter: Riverside Industrial Park Superfund site virtual public meeting

Hello Shereen,

For an Operator assisted call you will need to fill out the questionnaire form attached. What is the owner number or Resplus account holder that will be Host the call. Is this call seperated from the below skype call?

Skype log-in: <https://meet.lync.com/usepa/byck.sabina/POFD4F0Z>  
+1-315-565-0493 (pin 304001388#)

Thank you,



Clive Ormsby  
Audio Conferencing Technician | US EPA Enterprise Service Desk (EISD)  
EPA OITO Contractor  
[Audio-Teleconf@epa.gov](mailto:Audio-Teleconf@epa.gov)  
[ormsby.clive@epa.gov](mailto:ormsby.clive@epa.gov)  
tel: 866-411-4372 option 5, then 1  
[EISD@epa.gov](mailto:EISD@epa.gov)

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**From:** Kandil, Shereen <[Kandil.Shereen@epa.gov](mailto:Kandil.Shereen@epa.gov)>  
**Sent:** Tuesday, July 21, 2020 10:55 AM  
**To:** Ormsby, Clive <[ormsby.clive@epa.gov](mailto:ormsby.clive@epa.gov)>  
**Cc:** Nieves-Munoz, Waleska <[Nieves-Munoz.Waleska@epa.gov](mailto:Nieves-Munoz.Waleska@epa.gov)>; Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Dimas, Melissa <[Dimas.Melissa@epa.gov](mailto:Dimas.Melissa@epa.gov)>; Byck, Sabina <[Byck.Sabina@epa.gov](mailto:Byck.Sabina@epa.gov)>; Younes, Lina <[Younes.Lina@epa.gov](mailto:Younes.Lina@epa.gov)>; Robinson, Brittany <[Robinson.Brittany@epa.gov](mailto:Robinson.Brittany@epa.gov)>; Dorka, Lilian <[Dorka.Lilian@epa.gov](mailto:Dorka.Lilian@epa.gov)>  
**Subject:** RE: EPA Operator Assist Interpreter: Riverside Industrial Park Superfund site virtual public meeting

Hi Clive,

I'm checking in to see if you've received my request for a conference line dedicated to Spanish Interpretation for our upcoming public meeting.

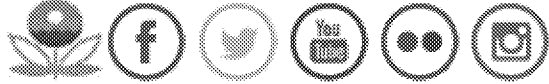
Thank you,  
Shereen

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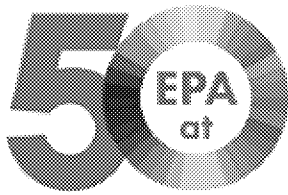
**Shereen Kandil**

Community Affairs Team Lead, Public Affairs Office  
212-637-4333

[Kandil.shereen@epa.gov](mailto:Kandil.shereen@epa.gov)



U.S. Environmental Protection Agency, Region 2  
290 Broadway, 26<sup>th</sup> Floor  
New York, NY 10007



---

**From:** Kandil, Shereen

**Sent:** Friday, July 17, 2020 3:30 PM

**To:** Ormsby, Clive <[ormsby.clive@epa.gov](mailto:ormsby.clive@epa.gov)>

**Cc:** Nieves-Munoz, Waleska <[Nieves-Munoz.Waleska@epa.gov](mailto:Nieves-Munoz.Waleska@epa.gov)>; Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Dimas, Melissa <[Dimas.Melissa@epa.gov](mailto:Dimas.Melissa@epa.gov)>; Byck, Sabina <[Byck.Sabina@epa.gov](mailto:Byck.Sabina@epa.gov)>; Younes, Lina <[Younes.Lina@epa.gov](mailto:Younes.Lina@epa.gov)>; Robinson, Brittany <[Robinson.Brittany@epa.gov](mailto:Robinson.Brittany@epa.gov)>; Dorka, Lilian <[Dorka.Lilian@epa.gov](mailto:Dorka.Lilian@epa.gov)>

**Subject:** EPA Operator Assist Interpreter: Riverside Industrial Park Superfund site virtual public meeting

Hi Clive,

I would like to set up a conference line for Spanish interpretation for our upcoming virtual public meeting. Meeting details are below:

1) date: August 5, 2020

2) start and end times: 7:00pm-9:00pm EST.

3) exact location of event: Skype log-in: <https://meet.lync.com/usepa/byck.sabina/POFD4F0Z>  
+1-315-565-0493 (pin 304001388#)

4) description of the meeting/event: EPA will hold a public meeting for community members and other stakeholders of the Riverside Industrial Park Superfund site to explain a new Proposed Plan. The goal of the virtual public meeting is to inform the public of EPA's preferred cleanup plan, alternatives presented in the Feasibility Study, and address concerns made by community members during the public comment period. To learn more about the Riverside Superfund site, visit [www.epa.gov/superfund/riverside-industrial](http://www.epa.gov/superfund/riverside-industrial)

5) name and phone number of point of contact if there are questions about the service being requested: Shereen Kandil, [kandil.shereen@epa.gov](mailto:kandil.shereen@epa.gov) or (212) 637-4333

Please let me know if you need anything further.

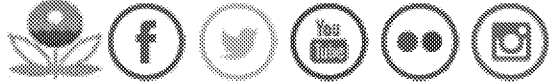
Thank you,  
Shereen

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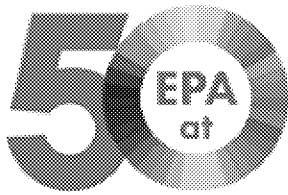
**Shereen Kandil**

Community Affairs Team Lead, Public Affairs Office  
212-637-4333

[Kandil.shereen@epa.gov](mailto:Kandil.shereen@epa.gov)



U.S. Environmental Protection Agency, Region 2  
290 Broadway, 26<sup>th</sup> Floor  
New York, NY 10007



---

**From:** Robinson, Brittany <[Robinson.Brittany@epa.gov](mailto:Robinson.Brittany@epa.gov)>

**Sent:** Friday, July 17, 2020 2:59 PM

**To:** Dorka, Lilian <[Dorka.Lilian@epa.gov](mailto:Dorka.Lilian@epa.gov)>; Kandil, Shereen <[Kandil.Shereen@epa.gov](mailto:Kandil.Shereen@epa.gov)>

**Cc:** Nieves-Munoz, Waleska <[Nieves-Munoz.Waleska@epa.gov](mailto:Nieves-Munoz.Waleska@epa.gov)>; Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>;

Dimas, Melissa <[Dimas.Melissa@epa.gov](mailto:Dimas.Melissa@epa.gov)>; Byck, Sabina <[Byck.Sabina@epa.gov](mailto:Byck.Sabina@epa.gov)>; Younes, Lina <[Younes.Lina@epa.gov](mailto:Younes.Lina@epa.gov)>

**Subject:** RE: EPA Operator Assist Interpreter: Riverside Industrial Park Superfund site virtual public meeting

Hi everyone-

Yes, OLEM used the EPA Operator Assist contract for their national meeting in May. The EPA Operator Assist conference line is handled under a separate contract, unrelated to the language contract. You will need to contact Clive Ormsby (Ormsby, Clive <[ormsby.clive@epa.gov](mailto:ormsby.clive@epa.gov)>) to set up the conference line. In regards to the interpreter, please fill out the interpretation form attached.

I also want to give you the heads up that we are running low on funding, so please submit the attached request form and submit to the language inbox, as soon as everything is confirmed.

I am in today until 4:30 if you need any clarification. Feel free to give me a call.

*Brittany Robinson  
External Civil Rights Compliance Office  
Office of General Counsel  
U.S. Environmental Protection Agency  
202-564-0727*

---

**From:** Dorka, Lilian <[Dorka.Lilian@epa.gov](mailto:Dorka.Lilian@epa.gov)>

**Sent:** Friday, July 17, 2020 1:34 PM

**To:** Kandil, Shereen <[Kandil.Shereen@epa.gov](mailto:Kandil.Shereen@epa.gov)>; Language Services Contracts Request  
<[Language\\_Services\\_Contracts\\_Request@epa.gov](mailto:Language_Services_Contracts_Request@epa.gov)>

**Cc:** Nieves-Munoz, Waleska <[Nieves-Munoz.Waleska@epa.gov](mailto:Nieves-Munoz.Waleska@epa.gov)>; Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>;

Dimas, Melissa <[Dimas.Melissa@epa.gov](mailto:Dimas.Melissa@epa.gov)>; Byck, Sabina <[Byck.Sabina@epa.gov](mailto:Byck.Sabina@epa.gov)>; Robinson, Brittany <[Robinson.Brittany@epa.gov](mailto:Robinson.Brittany@epa.gov)>; Younes, Lina <[Younes.Lina@epa.gov](mailto:Younes.Lina@epa.gov)>

**Subject:** RE: EPA Operator Assist Interpreter: Riverside Industrial Park Superfund site virtual public meeting

Hi Shereen, also including Brittany here. Brittany and Waleska didn't OAR or AO do this recently? What assistance can we offer (I know our Contract modification hasn't gone through yet.)

Lilian Sotolongo Dorka, Director  
External Civil Rights Compliance Office  
Office of General Counsel  
U.S. Environmental Protection Agency  
202-564-9649 - Office  
202-695-9888 - Cell

---

**From:** Kandil, Shereen <[Kandil.Shereen@epa.gov](mailto:Kandil.Shereen@epa.gov)>

**Sent:** Friday, July 17, 2020 1:19 PM

**To:** Language Services Contracts Request <[Language\\_Services\\_Contracts\\_Request@epa.gov](mailto:Language_Services_Contracts_Request@epa.gov)>

**Cc:** Nieves-Munoz, Waleska <[Nieves-Munoz.Waleska@epa.gov](mailto:Nieves-Munoz.Waleska@epa.gov)>; Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Dorka, Lilian <[Dorka.Lilian@epa.gov](mailto:Dorka.Lilian@epa.gov)>; Dimas, Melissa <[Dimas.Melissa@epa.gov](mailto:Dimas.Melissa@epa.gov)>; Byck, Sabina <[Byck.Sabina@epa.gov](mailto:Byck.Sabina@epa.gov)>

**Subject:** EPA Operator Assist Interpreter: Riverside Industrial Park Superfund site virtual public meeting

**Importance:** High

Hi again,

I'm reaching back out because for the August 5 virtual public meeting, we would like to use the EPA operator assist contract to have a dedicated conference line for Spanish speakers. What steps can I take to ensure we have an interpreter and a conference line available for August 5?

For reference, meeting information is as follows:

**Riverside Industrial Park Superfund site Virtual Public Meeting: August 5, 2020 at 7:00 PM - 9:00 PM**

- To join the virtual public meeting via Skype, visit: <https://meet.lync.com/usepa/byck.sabina/P0FD4F0Z>
- To join the virtual public meeting via telephone, call: +1-315-565-0493 (code: 304001388#)

Thank you for your assistance,  
Shereen

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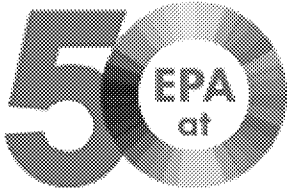
**Shereen Kandil**

Community Affairs Team Lead, Public Affairs Office  
212-637-4333

[Kandil.shereen@epa.gov](mailto:Kandil.shereen@epa.gov)



U.S. Environmental Protection Agency, Region 2  
290 Broadway, 26<sup>th</sup> Floor  
New York, NY 10007



---

**From:** Kandil, Shereen

**Sent:** Friday, July 17, 2020 11:31 AM

**To:** Language Services Contracts Request <[Language\\_Services\\_Contracts\\_Request@epa.gov](mailto:Language_Services_Contracts_Request@epa.gov)>

**Cc:** Nieves-Munoz, Waleska <[Nieves-Munoz.Waleska@epa.gov](mailto:Nieves-Munoz.Waleska@epa.gov)>; Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Dorka, Lilian <[Dorka.Lilian@epa.gov](mailto:Dorka.Lilian@epa.gov)>; Dimas, Melissa <[Dimas.Melissa@epa.gov](mailto:Dimas.Melissa@epa.gov)>

**Subject:** FW: Task 6: Translation for the Riverside factsheet (to have translate by July 22)

Hello,

Please find attached the translation request form, factsheet, and approval for Task 6 from Mary Mears.

Thank you,  
Shereen

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**Shereen Kandil**

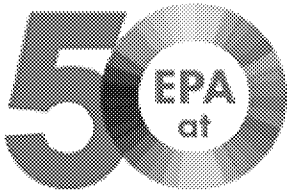
Community Affairs Team Lead, Public Affairs Office

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[Kandil.shereen@epa.gov](mailto:Kandil.shereen@epa.gov)



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New York, NY 10007



---

**From:** Mears, Mary <[Mears.Mary@epa.gov](mailto:Mears.Mary@epa.gov)>

**Sent:** Friday, July 17, 2020 11:27 AM

**To:** Kandil, Shereen <[Kandil.Shereen@epa.gov](mailto:Kandil.Shereen@epa.gov)>

**Cc:** Dimas, Melissa <[Dimas.Melissa@epa.gov](mailto:Dimas.Melissa@epa.gov)>; Byck, Sabina <[Byck.Sabina@epa.gov](mailto:Byck.Sabina@epa.gov)>

**Subject:** RE: Task 6: Translation for the Riverside factsheet (to have translate by July 22)

This is approved. Thank you, Shereen.

**Mary Mears**

**U.S. EPA Region 2**

**Public Affairs Director**

**(212) 637-3673 (office)**

**(646) 369-0077 (cell)**

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**From:** Kandil, Shereen <[Kandil.Shereen@epa.gov](mailto:Kandil.Shereen@epa.gov)>  
**Sent:** Friday, July 17, 2020 11:26 AM  
**To:** Mears, Mary <[Mears.Mary@epa.gov](mailto:Mears.Mary@epa.gov)>  
**Cc:** Dimas, Melissa <[Dimas.Melissa@epa.gov](mailto:Dimas.Melissa@epa.gov)>; Byck, Sabina <[Byck.Sabina@epa.gov](mailto:Byck.Sabina@epa.gov)>  
**Subject:** Task 6: Translation for the Riverside factsheet (to have translate by July 22)  
**Importance:** High

Hi Mary,

Attached is the translation request form and factsheet for Riverside. Although the meeting is not until Aug 5, we would like the factsheets available by the start of the open comment period which is July 22. I am requesting a Task 6 for this factsheet.

Thank you,  
Shereen

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**Shereen Kandil**

Community Affairs Team Lead, Public Affairs Office

212-637-4333

[Kandil.shereen@epa.gov](mailto:Kandil.shereen@epa.gov)



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New York, NY 10007

